

## Third Party Authorization and Agreement for F&I Express eContracting

<b>Dealership Name:</b>		<b>Address:</b>	
<b>City:</b>	<b>State:</b>	<b>Zip Code:</b>	<b>Phone:</b>
<b><u>Dominion DMS Information</u></b>			

We authorize Superior Integrated Solutions INC. to have access via modem and/or network to our computer system for the purpose of doing work on our behalf. We agree that Superior Integrated Solutions INC. will not be held liable for any system-related issues not directly related to the programming request. Information on our system is proprietary to us and will not be viewed and/or altered without our consent. Superior Integrated Solutions Inc. will have access to our system within the specified parameters of these agreement and all work requested will be our sole property and will not be removed and/or altered without our consent. Superior Integrated Solutions, Inc. will be using the software licensed by us for the sole purpose of this agreement. The undersigned acknowledges and agrees that by executing this Third Party Work Agreement it has read and agrees to the terms and conditions contained in the End User License Agreement, which is located at: [https://superiorintegratedsolutions.com/eula\\_licensing-agreementnew.pdf](https://superiorintegratedsolutions.com/eula_licensing-agreementnew.pdf). The undersigned further acknowledges and agrees that the terms of the said End User License Agreement are fully incorporated and included in this Third Party Work Agreement and are binding on the parties hereto.

**\*Authorized Signature:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

### Dealership Contact Information

Title	Name	Phone	Email
*Owner/Principle, General Manager or Comptroller			
F&I Director			
Business Office			
IT Manager			

### Agent Information

Agent Name	Email	Office Phone	Cell Phone

### Aftermarket Providers Used

Provider	Dealer ID	Product(s)

### Authorized F&I Express System Users

The person designated below as an administrator is authorized to add users to the F&I Express Direct Platform on behalf of the Dealership. The Dealer principal understands that as an administrator, such individuals will have administrative rights on the F&I Express Direct Platform, including the ability to set up additional users.

First Name	Last Name	Title/Position	Email	Administrator
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>

**Target Install Date:** \_\_\_\_\_

\* Required

\_\_\_\_\_  
\*Authorized Signature (Officer of the Company)

\_\_\_\_\_  
Date

Send completed form to [newdealer@fandiexpress.com](mailto:newdealer@fandiexpress.com)

**F&I Express Dealer Desk: 1-855-364-3977, Ext. 1**



DOMINION VUE™

**F&I Express SecureVUE Authorization – Third Party**

Dealers have the option of requesting that Dominion DMS allow **F&I Express** to connect with its SecureVUE for the purposes of extracting data from the dealership’s databases for delivery to third parties of the dealership’s choosing. In order to open this communication channel between the dealer and the third party for dissemination, Dominion DMS will need the dealership’s written authorization and approval.

Dealership Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Indicate Dealership’s Choice:

We do not authorize Dominion DMS to open a SecureVUE communication channel with **F&I Express**.

We authorize Dominion DMS to open a SecureVUE communication channel with **F&I Express** in order to collect and deliver our dealership’s data to the following party:

\_\_\_\_\_

With the above authorization, we approve sharing the following data:

<input checked="" type="checkbox"/> Customer Information from DMS	<input type="checkbox"/> Personnel Information from DMS
<input type="checkbox"/> Customer Information to DMS	<input type="checkbox"/> Dealership DMS Setup Sharing
<input type="checkbox"/> Labor Ops (Op Codes) from DMS	<input type="checkbox"/> Service Appointments from DMS
<input type="checkbox"/> Repair Orders from DMS	<input type="checkbox"/> Service Appointments to DMS
<input type="checkbox"/> Repair Orders to DMS	
<input type="checkbox"/> Parts Inventory from DMS	<input checked="" type="checkbox"/> Vehicle Inventory from DMS
<input type="checkbox"/> Parts Inventory to DMS	<input checked="" type="checkbox"/> RDR (Deals/Sales) from DMS
<input type="checkbox"/> Parts Activity from DMS	<input type="checkbox"/> RDR (Deals/Sales) to DMS

We understand that authorizing this connection between SecureVUE and **F&I Express** will involve the transmission of personal and proprietary information including customer details, inventory levels and sales, and/or deal details. By signing below, we authorize Dominion DMS to adapt our Dominion *ACCESS* software to facilitate the sharing of this information and hereby agree to release Dominion DMS, its affiliates, and its and their officers, and employees, from all claims and damages that may result from the transfer of data hereby authorized.

\_\_\_\_\_  
Authorizing Signature Date

\_\_\_\_\_  
Print Name Title

*Any electronic communication is considered an original document and will be part of your file at Dominion DMS.*  
Dominion DMS □ PO Box 81147 □ Mobile, AL 36689-1147 □ (800) 227-8187 □ Fax (251) 662-1981



**Dealership Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**DMS:** \_\_\_\_\_

**Est. Monthly Contract Volume:** \_\_\_\_\_

**Agreement**

\_\_\_\_\_ agrees to pay a one-time setup fee of \$245 per rooftop, due and payable upon execution of the agreement. \_\_\_\_\_ agrees to pay ITI a monthly service fee of \$150 per rooftop beginning the subsequent month the DMS integration was set up. ITI will send invoices on a monthly basis via email. The invoices shall be due and payable within 30 days of the invoice date.

**Payment methods**

We accept credit card, check, or ACH. You can pay via credit card by viewing the monthly emailed invoice and clicking on the pay now button. If you would like to pay via ACH, please reach out in a separate email to [billing@fandiexpress.com](mailto:billing@fandiexpress.com) and the form will be sent to you. ITI reserves the right to discontinue DMS integration if the account is in default.

**Terms and Conditions**

This agreement is a month-to-month agreement and can be cancelled when the party responsible for the monthly fee sends an email to [billing@fandiexpress.com](mailto:billing@fandiexpress.com) and request to be moved to standard integration. The last day to notify F&I Express so you will not be charged the following month is the 23<sup>rd</sup> of each month.

**Contact and Billing Information**

**Party responsible for setup fee:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Company:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Invoices sent to:** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Party responsible for monthly fee:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Company:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Invoices sent to:** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Date:** \_\_\_\_\_